

St. Francis of Assisi Parish Leadership Council Meeting Minutes (6/08/06)

Attendees:

- **Msgr John, Pastor**
- **John Toole, Chair**
- **Joe Cabrido, Co-Chair**
- **Pete Adams**
- **Willy Agbayani**
- **Marcos Herrera**
- **Fernando Saraya**
- **Will Sousae**
- **Ginny Hinkle**
- **Fr. Loi Huynh**
- **Bill Callahan**

Parish Leadership Council Meeting Minutes:

Overview

John Toole and Msgr. John commented on the parish assembly and how pleased they were on the attendance and hearing directly from the parishioners.

Agenda Item 1: Financial

FY07 Budget

Fernando Saraya and Will Sousae summarized the parish budget for fiscal year 2007. Assumptions for both income and expenses were explained to the council. In the view of the finance team, the proposed budget was conservative in light of these assumptions. Will and Fernando then described the detailed plan, and proposed a \$2.1M budget for council approval. The parish leadership council unanimously approved this budget. This budget will be shared with the parishioners in the August-September timeframe.

Agenda Item 2: Parish Assembly Debrief and Follow-up

The parish leadership council then discussed the feedback received from the recent May 31st assembly. Most of leadership received good comments from parishioners regarding this year's assembly. There were some comments regarding insufficient time to cover all the topics.

The 300+ comments from the parishioners during the 2 weekends prior to the assembly were compiled and provided to the leadership council. Will expressed that he would like to hear back from commission leaders and staff on items assigned to them by mid-June.

Will thought that we were pretty much on target as to the information that the council wanted to get across during the assembly, which were the theme of GROWTH, goals and accomplishments from the commissions/ministries and also obtaining valuable feedback from the assembly regarding priorities. There were also very good comments from the assembly itself, and Will summarized and distributed these comments to the council.

There was a consistent theme in the comments about better communication, and Msgr. John commented on how we could get better in all the activities and ministries that we have.

There was very good feedback on the 4 questions posed to the assembly regarding resources, strategic choices and priorities. Will Sousa summarized both the 62 written responses from the feedback sheets, and from the “dots” on the posters on the wall. In summary, these responses were:

1. Focus on debt reduction was clearly the preferred priority.
2. With regards to the question of building expansion, “No building expansion in the foreseeable future” had the most number of responses. But if there were a building expansion, then interest was on building an activity center.
3. With regards to the question of raising funds for mortgage, debt reduction and/or expansion, the assembly preference was to promote and encourage the use of Green envelopes for mortgage and paying down the debt.
4. With regards to the parish ministries and programs, an aggressive and integrated welcoming program had the most number of responses. This was followed by the preference to continue existing programs and expanding faith formation and spirituality.

The parish council then discussed the options ahead with regards to holding a parish capital campaign in light of the response from the assembly and the forthcoming diocesan capital campaign. Actions were taken to obtain clarification from the diocese with regards to a combined campaign, and to ensure that our parish’s position was well clear to diocese.

UPCOMING MEETINGS:

July 6

Aug 3

Sept 7

After a brief closing prayer led by Fr.Loi, the parish leadership council meeting was adjourned.