

**St. Francis of Assisi Parish Leadership Council  
Meeting Minutes (9/07/06)**

**Attendees:**

- **Msgr John, Pastor**
- **John Toole, Chair**
- **Joe Cabrido, Co-Chair**
- **Pete Adams**
- **Willy Agbayani**
- **Evangelina Vanacore**
- **Will Sousae**
- **Ginny Hinkle**
- **Fr. Loi Huynh**
- **Susan Votaw**

**Parish Leadership Council Meeting Minutes:**

**Introduction**

John Toole briefly confirmed that the chairpersons for the Ecclesial Community Commission were Joe Cabrido, and the Pastoral Commission was Willy Agbayani. This year's chairperson for the Faith Formation Commission is still TBD. The election for this upcoming year's Parish Council will be held in October. John also provided the council with a roadmap for strategic projects for members to review and comment on.

Msgr. John stated that there were lots of planning activities of the past 3 months was pleased with the progress being made in the operations of the parish such as the restriping of the parking lots, feedback from the parishioners in the "View from the Pew", and having signs in the Chapel and Gathering Space announcing where the next Mass was. He was also encouraged with the youth activities and the increasing progress made in Spirituality programs, due largely in part to the new staff members, Julius, Edna, Peggy and Susan Votaw.

Msgr. John did express his concern regarding burnout for the parish in that there maybe too many activities and too few volunteers. He also acknowledged the message from the parish assembly regarding the priority on debt reduction. Msgr. John knows that we are a generous community, and the challenge ahead is to get a great joint capital campaign going in the near future.

**Agenda Item 1: Financial**

Will Sousae provided the council with the Annual Financial and Parish Report for the period July 1, 2005 to June 30, 2006. This will be sent to the parishioners at the end of September. Notable items include the increase for the 4<sup>th</sup> year in a row in parish contributions to about \$2M, but there also has been an increase in expenses for 2006 from last year to about the same amount. This has resulted in a net positive income of \$2,834.

### **Agenda Item 2: Stewardship**

Ederlyn Suriaga and Will Sousae briefed the commission membership and the parish council on the upcoming Stewardship campaign. A timeline of activities was presented, with Commitment Sunday the weekend of 14-15 October. This is preceded by the mailing of stewardship material in mid-September, priest homily on Sept. 30, and lay witness talks/ministry faire on Oct.7-8. As was done last year, there will be a concerted effort to contact the new volunteers as soon as possible. A new optional activity this year, will the hosting of Ecclesial Community “Ministry Meetings” where the new volunteers are invited to an orientation/discernment meeting to be scheduled during early November.

### **Agenda Item 3: Capital Campaign**

Pete Adams and Will Sousae then briefed the council on the recent discussions that our parish have had with the diocese regarding the proposal to conduct a combined capital campaign with the diocese. This activity will soon come to closure, as the diocese plans to roll out this capital campaign starting in October. The start of the St. Francis of Assisi capital campaign remains under discussion.

### **Agenda Item 4: 5 year Plan and Strategies**

The parish staff has been reviewing the 5 year plan and the six strategies in the current plan. This has resulted in the addition of two new strategies, pastoral care and spirituality. Comments were then solicited from the parish council on the strategy and goals for each.

The commissions and the parish council are finalizing goals that are in line with these strategies and will be provided to the council for approval at the Oct. 5 meeting.

### **UPCOMING MEETINGS:**

**Oct. 5**

**Nov. 2**

**Dec. 7**